

**Production Manager**

[www.oxfordfrozenfoods.com](http://www.oxfordfrozenfoods.com)

Production Manager, Oxford Frozen Foods, Oxford, NS

Oxford Frozen Foods Limited, a member of the Oxford Food Group, is a vertically integrated wild blueberry company and a major producer of frozen carrot products and battered vegetables. Oxford Frozen Foods Limited is a family owned business with an international reputation for quality in the frozen foods industry.

This position would be reporting to the Plant Manager.

**Responsibilities:**

* Supervising and coordinating activities of production and operation personnel
* Work with multiple stakeholders in regards to production coordination
* Ensure production is being completed in a timely and efficiently manner
* Monitor and assess production personnel performance

**Qualifications:**

* Minimum Grade 12 Diploma or Equivalent
* Relevant post-secondary education would be considered an asset
* Experience in food production would be considered an asset

**Desired Qualities and Abilities:**

* Strong leadership skills
* Superior communication skills both written and oral
* Follow all policies and procedures and work in a safe manner
* Strong organizational skills with the ability to multi task
* Sense of urgency

Please forward your resume with a covering letter demonstrating how your skills and experience meet the above qualifications. Resumes should be e-mailed referencing “Production Manager” to: **resumes@oxfordfrozenfoods.com**

Deadline: March 5, 2020 @ 5:00pm