

WE ARE HIRING

JOB POSITION

**SOCIAL MEDIA
ASSISTANT**

DEADLINE FOR APPLICATION

JANUARY 31ST 2019

SEND YOUR RESUME TO

NOVASOCIAL@OUTLOOK.COM



Job Description:

Nova Social is a social media and marketing company based in Cumberland County that provides quality services for our clients. We are looking for a hardworking, passionate individual to join our team part time (20 hours a week). You must be self-motivated, good at time management and able to play a supporting role as a social media assistant. If you have strong computer skills, are fluent in a variety of social media platforms and have an eye for detail, we want to hear from you. We offer flexible hours and work from home opportunities.

Essentials that you will need are:

- High Speed Internet connection
- Smartphone
- Laptop

Training will be provided, but experience in the following areas would be preferred:

- Graphic Design
- Social Media
- Photography
- Marketing
- Videography

Pay: To be negotiated based upon experience.

Application Deadline: Jan 31st, 2019

Please send your cover letter and resume to novasocial@outlook.com

