



# INNOVATIVE FLOOR CARE INC.

PROFESSIONAL BUILDING MAINTENANCE

Innovative Floor Care Inc. has been one of the main leaders in its industry, strives on the quality of good work and has established an exceptional reputation. Innovative Floor Care (IFC) has developed and mastered techniques to provide quality and superior building maintenance services throughout Atlantic Canada for over 40 years. We are proudly Canadian!

Locally owned and operated. We have been recognized for setting the bar high, providing excellence in our services and preserved positive relationships with our staff who give us the greatest reflection of what our company stands for. We are based in the outskirts of Halifax Regional Municipality. Our company's building maintenance services are a fundamental aspect of our clients showcase.

In the early 1970's before IFC got its name, the company made roots in Pictou County, Nova Scotia. A motivated young couple trying to make ends meet started offering contracted janitorial services to local grocery retailers and small office buildings to provide for their family. The couple earned a reputation of integrity, honesty and respect from their clients rapidly, due to the upstanding services they provided. The business prospered steadily & solely by one of the founders and owner, Marina Moss. Raising a large family of six boys, it was important for Marina to have strong values and possess hard work and dedication.

Self taught and intensely motivated, the essence of Marina's continued success came from hard work and endless hours. She made a name for herself based on strong values, solid ethics & performance. Working on sites with staff and /or clients for over three decades, she has mastered and formulated concepts and techniques to set distinguished service & high standards. Marina has shaped the company as a leading trail – blazer in its industry.

Marina's second youngest son Jude Clish made his debut in 2001. Jude worked in various locations providing nightly janitorial cleaning. He also began to knowledge himself with the mechanics of the equipment used with the business. In 2011, Jude took on the extensive operation and became the newly co-owner and vice president of the company. At present time, Marina has been relieved to step back and manage her company as co-owner with her son Jude.

Jude has strongly demonstrated his initiative for increasing opportunities & stability within the company. Overtime he became more actively involved with the administration & management. Since then, the company has evolved as a small family business with substantial growth within its operations. With the family fundamentals and extensive devoted staff, we pride ourselves with respect and equal partnership with our team and clients. His dedication, passion and honesty with staff for the services provided has been a fundamental aspect of his career. Jude's competency has allowed the company to evolve and continue growth & expansion. He has established and devised operational standards and implemented further opportunities & positions within the company.

At present time, Jude is very actively involved with management and daily operations of his team, staff and clients. Our company's proficiency allows us to provide and demonstrate tailored services with quality. Although we specialize in floor maintenance we provide building maintenance services on any scale.

## **Innovative Floor Care Inc- Building Maintenance Professional**

As a Building Maintenance Professional, we are responsible for the overall maintenance of the entire commercial space. The job tasks involve lots of repetition and you are required to work alone with minimal supervision. All positions are night time only. Starting times may vary depending on location, generally 8:00 pm starting.

All positions are one occupancy positions. We service 7 nights a week. We have a fixed schedule in which it provides consistency and guaranteed hours.

### **Job duties include but are not limited to the following on a nightly basis:**

- Set up & dismantling of equipment
- Use of chemical
- Sweeping of the entire retail floor space
- Auto scrubbing of the entire retail floor space
- Mopping along all edges and where the auto scrubber cant go
- Use of a propane burnisher
- Minimal reading nightly/weekly checklist & requirements
- Minimal writing of comments if necessary and marking the nightly checklist of specified job tasks.
- Cleaning of bathrooms, toilets, partitions and sinks.
- Change garbages, recyclables & organics
- Cleaning of small/large retail areas & office spaces as well as specialty zones where food is handled.

### **Responsibilities during your shift include but are not limited to the following:**

- When working with other staff members of IFC and/or clients each individual is responsible for his/her own actions and should be professional at all times.
- IFC staff members are encouraged to pass along helpful information to fellow co workers (if applicable).
- You are responsible for the appearance of the entire retail floor space.
- Must ensure that all safety protocols are met such as; using wet floor signs & proper use of chemicals.
- General cleaning duties and completion of any extra weekly work as per weekly duties posting on site
- Ensuring that the job duties and responsibilities are completed in the set time frame given efficiently and safe.
- Proper maintenance and storage of equipment, supplies and chemicals on site
- Communicate any issues or concerns regarding the practices and procedures on site
- Demonstrate safe practices and procedures while using equipment, supplies and chemicals.
- Being respectful to customers while working and not block the path of the customers in the store.

### **Job Requirements:**

- Standing and Walking for extended periods of time.
- Bending and Kneeling
- Lifting propane cylinder – 50 lbs max
- Communication via email, call, and/or text.
- Must have own reliable transportation. Own vehicle/Public transportation
- Must be able to provide a criminal record abstract within 30 days of employment.
- Should be able have a flexible schedule in order to during the week and on weekends.
- Must be able to work at night into the early morning. General shift start time is between 7:00 pm and 8:00 pm depending on location. Holidays & Sundays start times varies on location.
- May be required to travel if necessary depending on region.

**Innovative Floor Care provides consistency, flexibility and inclusive support.**

**We also offer:**

Paid training

Incentives such as: Paid training programs & Employee Referral Program

Bonuses such as: monetary gifts and extra paid days off.

Flexibility of scheduling and vacations.

Employee Recognition

Payment increases after 60 day review

Opportunities to advance within the company and its operations

One on one support and inclusive support if necessary

**Payment Information:**

Each location varies in hours and time frames

\*Pay wages between \$13.00 – \$14.50/hour

\*Pay is negotiable, depending on experience & starting position.

Bi- Weekly payment schedule – Every second Friday

Direct Deposit Only!

\*\*Must have email – Pay stubs and any newsletters and written communications are sent via email. All pay stubs are password protected and sent to email provided 2-3 days prior to receiving payments.

**Contact Information:**

Tanisha Clish – Executive Assistant / Employee Relations  
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902-802-6583

Jude Clish  
Owner/ Vice President /Operations Manager  
902-877-8393

Toll Free: 1-888-538-9990 Ext 1

Main Office/Fax: 902-482-3667

Website: <http://www.innovativefloorcare.ca> – submissions/inquires available within website.

## Services we provide...

Our company specializes and provides various and distinguished levels of service. We aim to meet the needs of all of our clients with a cost-effective and tailored approach. Most services can have options of a one time requirement, daily, weekly, monthly, quarterly and seasonal scheduled services.

All services can be flexible or fixed regiments. Please keep in mind that all services can also be customized. If there is a specific service that is not noted, please inquire for information of how we can meet your needs.

### **Tailored Maintenance Services**

Regular scheduled maintenance programs  
Winter Maintenance Programs  
Grand Opening Viewing  
VCT Tile cleaning/polishing  
Ceramic tile cleaning/polishing  
Concrete floor cleaning & polishing  
High traffic strip & wax

### **Specialized Services**

Carpet Extraction  
Exterior Cleaning  
Sidewalk Cleaning  
Pressure Washing  
Fixture/Appliance Dusting  
Baseboard Cleaning  
Food Prep Area Deep Cleaning/Sanitizing  
Day porting  
Post construction clean up  
Strip & Waxing  
Scrub & Waxing  
Concrete refinishing \*  
Pressure washing  
Low level dusting  
Chrome/stainless steel cleaning & polishing  
Small handyman jobs and painting  
Window cleaning