

Cashier/Order Taker/Food Prep

Victoria Faire Centre Ltd.
Amherst, NS

Wage: 11 per hour
15 hours per week

Summary of Position:

The Cashier/Order Taker/Food Prep is responsible for taking and processing customer orders on a cash register, accepting payment via credit/debit card or cash and returning change as necessary. Also, they will help with food preparation. The person in question will answer to the owner/operator.

Duties /Responsibilities:

- Smile and remain enthusiastic!
- Repeat customer orders to check for understanding
- Receive payments and present change to customers as necessary
- Ensure accuracy of collection and disbursement of money to customers
- Issue receipts to customers and obtains signatures as necessary
- Organize receipts to separate tipped versus non-tipped receipts
- Ensure that food comes out simultaneously, in high quality, and in a timely fashion
- Provide high level of customer service and hospitality
- Manage the register, including all credit card/cash operations, responsible for any overage/shortage of register
- Ensure that take-a-way orders have all necessary condiments
- Maintain a clean and organized work station
- Perform other duties as assigned
- Prepping various vegetables and fruits

Experience & Skills:

- Display a team player attitude, possess good interpersonal skills
- Can follow oral & written instructions applying to policies and procedures
- Multi- tasked, quick learner and attention to detail
- Capable of working with or without supervision
- Own transportation to & from work
- Willingness to learn

Required Qualifications:

- High School Education or equivalent work experience
- Food Handlers Training

Please send resume to Joyce at joyce_maclean@hotmail.com or drop off a resume at 9 Laplanche Street, Amherst.

Only those chosen for an interview will be contacted.
Thank You for applying!