



EMPLOYMENT OPPORTUNITY

The Town of Sackville is currently seeking a full time Assistant Treasurer to join our management team. This position requires the successful applicant to work our regular office hours (Monday to Friday 8:30am – 4: 30pm). Additional time outside the normal work week will be required from time to time.

Under the direction of the Treasurer, the position is responsible for various confidential accounting and administrative duties for the Town of Sackville. Accuracy and confidentiality are essential components for this position.

This is a management position, with salary and benefits in accordance with the position salary scale.

A detailed job description is available at Town Hall or obtained on the Town's website (www.sackville.com).

Interested applicants can forward their resume to the following:

Clerk's Office
Town of Sackville
31C Main Street
P.O. Box 6191
Sackville, NB E4L 1G6

Fax - (506) 364-4975
e-mail – employment@sackville.com

Applications will be accepted until Monday September 11, 2017 at 4:30 pm.

Only those individuals granted an interview will be contacted.