

HAIR STYLIST JOB DESCRIPTION

Job Summary:

The Hair Stylist performs professional cuts, styles, chemical services and therapeutic hair and scalp treatments. They must possess and maintain knowledge of current hairstyles and trends. They must possess excellent cleanliness and sanitation skills and be willing to train in our spa's specific hair and scalp service offerings (**IF APPLICABLE**). They must possess excellent communication skills and be able to learn the product and service knowledge necessary to effectively provide beauty solutions to meet the needs of our guests. They must hold and maintain a current state license.

Duties and Responsibilities:

- Be on time for your shift, prompt with each appointment and perform services within the appropriate time allotted for the service.
- Provide consistent professional hair treatments in accordance with spa protocols and accepted certification practices.
- Be flexible with your schedule, supporting the needs of the spa.
- Properly care for equipment and use proper amounts of product to assist with cost controls.
- Have complete knowledge and understanding of all services and products while educating and training guests in these areas.
- Actively promote home care programs, meeting minimum retail sales goals.
- Uphold the standards of sanitation and sterilization as directed by law and the spa's policies and procedures.
- Perform prep work and properly clean and restock work area as required.
- Communicate to management any and all occurrences involving staff or guests in the spa or salon that require attention.
- Actively promote the spa, treatments, services, sessions and retail, as well as programs, promotions and/or discounts available.
- Handle guest's questions and concerns professionally and courteously.
- Provide accurate, appropriate and immediate responses to all requests by guests ensuring complete guest satisfaction.
- Possess ability to work without direct supervision.
- Maintain a positive attitude and contribute toward a quality work environment.
- Regularly attend, participate in and support training and staff meetings for the spa.
- Assist in all areas of spa operation as requested by management.

Position requirements:

- Must have enthusiasm and possess excellent customer service skills.
- Enjoy working with people and possess a friendly and outgoing personality.
- Excellent communication and listening skills, as well as basic computer knowledge.
- Must be a team player.

Education and Experience Requirements:

- Must hold and maintain a current license with the Nova Scotia Cosmetology Association

Note All duties and requirements stated are essential job functions. This job description in no way states or implies that these are the only duties to be performed by the staff occupying this position. Staff members may be required to perform other job-related duties by their supervisor.

