

Summer Student Job: Sunset Industries – Vocational Counselor Assistant

Applicants must be between 15 and 30 years of age and a grade 12 graduate having been in full time enrollment 2016/2017 and enrolled in an educational program in the fall of 2017. This position requires physical abilities: setting, standing, lifting, working in dusty, noisy conditions. Safety boots are required. Other safety gear will be provided by employer (glasses and ear protection). Must pass a police records check.

Job title: Vocational Counselor Assistant

Work Dates:

Start: June 21, 2017 End date: August 23, 2017 (9 weeks)

Hours: 30-35 hrs per week. Work times will be 8 AM to 3 PM Monday to Friday. Employee may be scheduled to work Saturday Mornings to provide retail support (no shop work on weekends).

Wages: \$10.85 per hour.

Direct Supervisor: Supervisor will vary depending on which department you're assigned to. When assigned to Woodworking Shop – Kevin Emmerson; Contract Services/Retail – Greg Huston; Pallet Shop – Dawn MacPherson. As well as other duties that may be assigned by Sunset Industries Manager – Randy Thompson

Shop Duties:

Wood Shop: Assist / support clients to construct products and woodworking projects: ie: lawn furniture, household furniture and cabinets, lighthouses, lawn chairs, etc. Also, you may be required to assist in the moving of products, load/unloading and attending on deliveries with Industries' staff and clients.

Pallet Shop: Assist / support clients to construct pallets, picnic tables, garbage bins, etc. Also, you may be required to assist in the moving of products, load/unloading and attending on deliveries with Industries' staff and clients.

Contract Services: Assist and support clients in the assembly of piece work, completion of laundry for commercial and residential clients, assist with lunches and cleaning regimens. Also, you may be required to assist in the moving of products, load/unloading and attending on deliveries with Industries' staff and clients.

Retail Services: Customer service to the general public. Promoting our products, assisting with sales, collecting payment from customers and issuing receipts. This will entail handling money and being responsible for the proper accounting processes.

Training and Safety: All employees are required to attend training which is provided on a variety of subjects and to "at all times" maintain the operating area in a safe manner for clients, staff and customers.

To apply: Email Randy Thompson: rthompson@sunsetcommunity.ca

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To apply: Email Randy Thompson: rtompson@sunsetcommunity.ca

Summer Student Job: Sunset Community - Lifestyles

Applicants must be between 18 and 30 years of age and a grade 12 graduate having been in full time enrollment 2016/2017 and enrolled in an educational program in the fall of 2017. This position requires physical abilities in supporting persons to enjoy recreational events and activities at the Sunset Community. The person will be working with trained and experienced staff in recreational activities with individuals and small groups. Walking, playing games, joining in on picnics, swimming at the Amherst YMCA and local beaches. Supporting individuals to enjoy outings to museums and restaurants, taking part in painting, gardening, and a wide variety of activities at the sandcastle such as pool, air hockey, shuffle board and more. Will maintain client participation records on a daily basis. Will work cooperatively as a team member with other staff, client employee and volunteers. Must pass a police records check.

Job title: Lifestyle Assistant

Work Dates:

Start: June 21, 2017 End date: August 23, 2017 (9 weeks)

Hours: 30-35 hrs per week. Work times will be 9:00 AM to 4:00 PM Monday to Friday mainly and scheduled to support activities at other times as needed. Employee may be scheduled to work Saturday

Wages: \$10.85 per hour.

Direct Supervisor: Supervisor will vary depending on which activity you are working with.

Training and Safety: All employees are required to attend training which is provided on a variety of subjects To apply: Email Bonnie Langille at blangille@sunsetcommunity.ca